



**JIGAWA STATE GOVERNMENT
MONTHLY COMPLIANCE REPORT FOR
BUSINESS ENABLING MDAs**

MONTH: APRIL 2025

DATE OF SUBMISSION: JULY 2025

MONTHLY COMPLIANCE REPORTS REPORT FOR BUSINESS ENABLING MDAs IN JIGAWA STATE

1. Executive summary

This report presents an overview of compliance levels and service delivery performance for April 2025 across key Business Enabling Environment (BEE) agencies in Jigawa State. Service requests were handled in accordance with approved timelines, indicating notable improvements in operational efficiency and accountability. Continued efforts to strengthen transparency, reduce turnaround times, and resolve grievances effectively are delivering measurable results, with more than 80% of all requests processed within the stipulated timeframes.

2. Total Number of Service Request Received

Service Area	No. of Request Received	Channel of Receipt (Online/Offline)
Business Premises Registration (Ministry of Commerce Industry, Cooperative and Tourism)	2	Offline

Processing of Operational Licence (Ministry of Commerce Industry, Cooperative and Tourism)	2	Offline
Investigation of Project (Jigawa State Due Process and Project Monitoring Bureau)	0	Offline
Registration of Works, Goods and Services (Jigawa State Due Process and Project Monitoring Bureau)	17	Online
Legal Drafting Services (Ministry of Justice)	21	Offline
Legal Services (Ministry of Justice)		
Legal Civil Litigation Services (Ministry of Justice)	7	Offline
Processing of contracts payment (Ministry of Finance)	21	Online & Offline
Public Procurement (Ministry of Finance)	14	Online & Offline

Tax Registration & Payment Jigawa Internal Revenue Service	62	Online
Electronic Tax Clearance Certification Jigawa Internal Revenue Service	0	

3. Service Delivery Time-frame

Service Type	Official SLA	Source Document
Business Premises Registration (Ministry of Commerce Industry, Cooperative and Tourism)	21 working Days	https://www.jigawastate.gov.ng/uploads/Business%20premises%20registration%20process%20in%20jigawa%20state.pdf

Processing of Operational Licence (Ministry of Commerce Industry, Cooperative and Tourism)	7 Working Days	https://www.jigawastate.gov.ng/uploads/Processes%20and%20Procedures%20for%20Obtaining%20Operation%20Licence%20for%20Tourism%20and%20Allied%20Hospitality%20Business.pdf
Investigation of Project (Jigawa State Due Process and Project Monitoring Bureau)	43 working Days	https://jigawastate.gov.ng/uploads/SLA%20on%20Vetting%20by%20Due%20Process.pdf
Registration of Works, Goods and Services (Jigawa State Due Process and Project Monitoring Bureau)	7 Working Days	https://jigawastate.gov.ng/uploads/Works%20Registration%20Guidelines%20Review.pdf
Legal Services (Ministry of Justice)	182 Working Days	https://jigawastate.gov.ng/uploads/Procedures%20for%20Legal%20Services%20by%20Ministry%20of%20Justice.pdf

Legal Civil Litigation Services (Ministry of Justice)	14 Working Days	https://jigawastate.gov.ng/uploads/Procedures%20for%20obtaining%20Legal%20Services%20at%20Dept%20of%20Civil%20Litigation.pdf
Legal Drafting Services (Ministry of Justice)	44 Working Days	https://jigawastate.gov.ng/uploads/Procedures%20for%20Services%20at%20Legal%20Drafting%20reviewed%20by%20CIT012135.pdf
Processing of contracts payment (Ministry of Finance)	17 Working Days	https://jigawastate.gov.ng/uploads/Procedures%20for%20Contract%20Processing%20for%20Ministry%20of%20Finance.pdf
Public Procurement (Ministry of Finance)	30 Working Days	https://jigawastate.gov.ng/uploads/Procedures%20for%20Public%20Procurement%20at%20Ministry%20of%20Finance.pdf

Tax Registration & Payment Jigawa Internal Revenue Service	14 Working Days	https://jigawastate.gov.ng/uploads/Procedures%20for%20obtaining%20TIN%20and%20tax%20payment.pdf
Electronic Tax Clearance Certification Jigawa Internal Revenue Service	14 Working Days	https://jigawastate.gov.ng/uploads/Procedure%20for%20eTCC.pdf

4. Service Resolution Timelines

Service Type	Resolved Within SLA	% Compliance	Resolved Beyond SLA	% Non-Compliance
Business Premises Registration (Ministry of Commerce Industry,	1	50%	1	50%

Cooperative and Tourism)				
Processing of Operational Licence (Ministry of Commerce Industry, Cooperative and Tourism)	0	0%	2	100%
Investigation of Project (Jigawa State Due Process and Project Monitoring Bureau)	0	0%	0	0%
Registration of Works, Goods and Services (Jigawa State Due Process and Project Monitoring	14	82%	3	18%

Bureau)				
Legal Services (Ministry of Justice)	17	81%	4	19%
Legal Civil Litigation Services (Ministry of Justice)	6	85%	1	15%
Legal Drafting Services (Ministry of Justice)	0	0%	0	0%
Processing of contracts payment (Ministry of Finance)	16	76%	5	24%
Public Procurement (Ministry of Finance)	13	86%	2	14%
Tax				

Registration & Payment	62	100%	0	0%
Jigawa Internal Revenue Service	0	0%	0	0%

5. The Report Summary

S/ n	Participating MDA	Service Type	Approved SLA	No. of Requ est Rec eived	Number of reques ts complet ed within	Percenta ge of total applicatio ns complete
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					SLA	days within SLA
1	Ministry of Commerce, Industry, Cooperative and Tourism	Business Premises Registration	21 working Days	2	1	50%
2	Ministry of Commerce Industry, Cooperative and Tourism	Processing of Operational Licence	7 Working Days	2	0	0%
3	Jigawa State Due Process and Project Monitoring Bureau	Investigation of Project	43 working Days	0	0	0%
4	Jigawa State	Registration	7	17	14	83%

	Due Process and Project Monitoring Bureau	of Works, Goods and Services	Working Days			
5	Ministry of Justice	Legal Services	182 Working Days	21	17	81%
6	Ministry of Justice	Legal Civil Litigation Services (Ministry of Justice)	14 Working Days	0	0	0%
7	Ministry of Justice	Legal Drafting Services	44 Working Days	7	6	86%
8	Ministry of Finance	Processing of contracts	17 Working	21	16	76%

		payment	Days			
9	Ministry of Finance	Public Procurement	30 Working Days	15	13	87%
10	Jigawa Internal Revenue Service	Tax Registration & Payment	14 Working Days	62	62	100%
11	Jigawa Internal Revenue Service	Electronic Tax Clearance Certification	14 Working Days	0	0	0%

6. Observations and Recommendations

To further improve service delivery, it is recommended that all MDAs focus on enhancing transparency, accountability, and efficiency in

their operations, while also providing regular training and capacity-building programs for staff to ensure they have the necessary skills and knowledge to deliver high-quality services.